



ABANDONED / DISABLED VEHICLES & PARKING ENFORCEMENT

Jumpstarts and Lockouts

Bissell Corporate Park Security staff is prohibited from using lock-picking devices to unlock car doors due to the potential liability the Company could be exposed to with regards to repairing / replacing damages that may occur to the vehicle.

Requests for assistance should be referred to a Locksmith, Towing Service or Automotive Repair Business. The following are local companies that we have referred people to for service:

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|------------------------------------|-------------------------------------|
| 1. Dellinger Towing Service | 704-588-3875 |
| 2. Pop-A-Lock | 704-596-6736 |
| 3. The Battery guy (AAA) | 704-201-8045 or 704-201-7568 |

Bissell Corporate Park Security will, however, respond to reported incidents of vehicle lockouts that involve a **threat to human life** (such as a child locked in a car on a hot day) and ensure that the incident is immediately reported to 911.

Parking Violations and Abandoned Vehicles

During routine patrols, Bissell Corporate Park Security will monitor Handicapped, Visitor and Hybrid reserved spaces.

Visitor Parking privileges are reserved for those individuals not employed by a tenant within the building and will be parked for 2 hours or less.

Hybrid Parking privileges are reserved for those specifically identified by the manufacturer as being "Hybrid" vehicles (defined as using both a traditional engine [combustion] and a rechargeable system [typically operated by a battery] to improve mileage, cause less pollution, and decrease need for gasoline).

Any vehicle identified in violation will be cited with a warning. The vehicle and tag information will be documented and filed for future reference.

Those repeated violators will be reported to their immediate supervisor and issued a 2nd and Final Warning Citation. If the violations continue, Property Services reserves the right to tow at the owner's expense.

Bissell Corporate Park Security will also monitor and report any non-client owned vehicles that remain after hours, through weekends or that appear to be abandoned. An attempt will be made to reach the registered owner and the vehicle may be cited. Property Services reserves the right to tow at the owner's expense.